

FSA ID WORKSHEET

(Your Name)

Federal Student Aid IDs are required for students to complete the FAFSA online. It is also needed for parents of dependent students. Keep this worksheet in a safe place where you can find it often.

STEP 1: EMAIL ADDRESS

ENTER AN EMAIL ADDRESS

The email address must be unique to each individual. You will not be able to use the same email for yourself and your parent. DO NOT use high school email.

STEP 2: USERNAME

CREATE A USERNAME

Must be between 6-30 characters. Avoid using personal identifiers like your name or birthdate.

STEP 3: PASSWORD

CREATE A PASSWORD

Must be between 8-30 characters and include 3 of the following:

- ◆ Uppercase
- ◆ Lowercase
- ◆ Number
- ◆ Special character

STEP 4: PROFILE

ENTER YOUR SOCIAL SECURITY NUMBER

ENTER YOUR BIRTHDATE

ENTER YOUR NAME AS IT IS ON YOUR SOCIAL SECURITY CARD

ENTER MAILING ADDRESS & PHONE NUMBER

Social Security matches are confirmed within 1-3 days. Errors cause delays.

STEP 5: CHALLENGE QUESTIONS & ANSWERS

There are 5 challenge questions and answers. The first 2, you select from a menu. The 3rd and 4th questions, you create yourself. The last is a significant date in your life that isn't your birthdate.

1. _____
2. _____
3. _____
4. _____
5. _____